

BOARD OF EXAMINERS FOR LAND SURVEYORS

December 4, 2014

The Board of Examiners for Land Surveyors (Board) convened at 9:00 A.M. at 555 N. Cotner Blvd., Lower Level, Lincoln, NE with the following members present:

Jerry G. Hain, Chair
Dennis L. Whitfield, Vice-Char
Richard L. Hansen
Mary Pro
James W. Hawks
Steven C. Cobb, Secretary

Others present:
Gerri Monahan

Public notice of this meeting was given by publication in *The Lincoln Journal Star* on November 19, 2014.

All items voted on were done so in the form of a roll call.

The Chairperson stated that this meeting is being held in compliance with the updated Open Meeting Act and that a current copy of the Open Meeting Act is available on the table.

James Hawks' term on the Board is due to expire on February 28, 2015. He is eligible for reappointment and will contact Governor-elect Rickett's office, after January 8, 2015, with his interest to continue serving on the Board.

Moved by Hansen and seconded by Hawks that the minutes of the September 11, 2014 meeting be approved.

Voting Aye: Hain, Hansen, Hawks, Pro, Whitfield.

Motion carried.

Guidelines for Complaints were reviewed.

Moved by Hawks and seconded by Pro that the Board go into executive session at 9:09 A.M. with Steven C. Cobb and Gerri Monahan present for the purpose of discussing Complaint 14-1.

Voting Aye: Hansen, Hawks, Pro, Whitfield, Hain.

Motion carried.

The chairperson stated that the discussion in executive session will be limited to Complaint 14-1.

Moved by Hawks and seconded by Hansen that the board return to regular session at 9:42 A.M.

Voting Aye: Hawks, Pro, Whitfield, Hain, Hansen.

Motion carried.

The chairperson stated that no subject matter other than Complaint 14-1 was discussed in closed session.

Moved by Pro and seconded by Hansen to allow Secretary Cobb to proceed with investigation of Complaint 14-1.

Voting Aye: Pro, Whitfield, Hain, Hansen, Hawks.

Motion carried.

Moved by Hawks and seconded by Pro that the Board to into executive session at 9:43 A.M. with Steven C. Cobb and Gerri Monahan present for the purpose of discussing Complaint 14-2.

Voting Aye: Whitfield, Hain, Hansen, Hawks, Pro.

Motion carried.

The chairperson stated that the discussion in executive session will be limited to Complaint 14-2.

Moved by Hawks and seconded by Hansen that the board return to regular session at 9:51 A.M.

Voting Aye: Hain, Hansen, Hawks, Pro, Whitfield.

Motion carried.

The chairperson stated that no subject matter other than Complaint 14-2 was discussed in closed session.

Moved by Hawks and seconded by Pro that Secretary Cobb prepare and send a letter to complaintee regarding status of 14-2.

Voting Aye: Hansen, Hawks, Pro, Whitfield, Hain.

Motion carried

Moved by Pro and seconded by Whitfield that the Board to into executive session at 10:05 A.M. with Steven C. Cobb and Gerri Monahan present for the purpose of discussing Complaint 14-3.

Voting Aye: Hawks, Pro, Whitfield, Hain, Hansen.

Motion carried.

The chairperson stated that the discussion in executive session will be limited to Complaint 14-3.

Moved by Pro and seconded by Hawks that the Board return to regular session at 10:19 A.M.

Voting Aye: Pro, Whitfield, Hain, Hansen, Hawks.

Motion carried.

The chairperson stated that no subject matter other than Complaint 14-3 was discussed in closed session.

Moved by Hawks and seconded by Pro that Secretary Cobb request LS to appear at next scheduled Board meeting and notify complaintee of such.

Voting Aye: Whitfield, Hain, Hansen, Hawks, Pro.

Motion carried.

A letter regarding fence installation and survey was finalized to be sent to the fence installation company.

Whitfield discussed his conversations with the Douglas and Sarpy County Attorney offices. Items included individuals doing surveys with others signing off, non-licensed surveyors doing surveys, and falsifying of records. County sheriffs are available to investigate. Three Board members were asked to meet with the county attorneys and report at the next board meeting.

Whitfield handed out a survey record review sheet for discussion. Board members will be the first reviewers and if more information is needed a review committee will be formed. Once finalized and approved, the review process information will be added to the Board's website.

A bill regarding the Code of Practice was discussed. The Board agreed to proceed and to identify senators to introduce the bill.

Moved by Hawks and seconded by Pro that the application of Kristopher K. Eichhorn for registration by reciprocity from Indiana be approved and that he be required to appear before the Secretary of the Board for an interview and land surveyor examination.

Voting Aye: Hain, Hansen, Hawks, Pro, Whitfield.

Motion carried.

Moved by Hawks and seconded by Pro that the application of Jeffrey A. Kubota for registration by reciprocity from Kansas be approved and that he be required to appear before the Secretary of the Board for an interview and land surveyor examination.

Voting Aye: Hansen, Hawks, Pro, Whitfield, Hain.

Motion carried.

Moved by Hawks and seconded by Whitfield that inasmuch as Dean Yates passed the reciprocity examination on October 9, 2014 and has completed the requirements for registration in Nebraska by reciprocity from Florida and that upon receipt of the registration fee in the amount of \$100.00 he be granted registration dated December 4, 2014 under Certificate No. 768.

Voting Aye: Hawks, Pro, Whitfield, Hain, Hansen.

Motion carried.

Moved by Hawks and seconded by Hansen that inasmuch as Steven J. Hyde passed the reciprocity examination on October 23, 2014 and has completed the requirements for registration in Nebraska by reciprocity from Florida and that upon receipt of the registration fee in the amount of \$100.00 he be granted registration dated December 4, 2014 under Certificate No. 769.

Voting Aye: Pro, Whitfield, Hain, Hansen, Hawks.

Motion carried.

Moved by Hawks and seconded by Hansen that inasmuch as Jason D. Levanen passed the reciprocity examination on November 25, 2014 and has completed the requirements for registration in Nebraska by reciprocity from Wyoming and that upon receipt of the registration fee in the amount of \$100.00 he be granted registration dated December 4, 2014 under Certificate No. 770.

Voting Aye: Whitfield, Hain, Hansen, Hawks, Pro.

Motion carried.

Moved by Hawks and seconded by Pro that the application of Gregg M. Schilz be approved for registration Class 1 retake of the next land surveyor examination.

Voting Aye: Hain, Hansen, Hawks, Pro, Whitfield.

Motion carried.

TO: BOARD OF EXAMINERS FOR LAND SURVEYORS
FROM: Gerri Monahan
DATE: December 4, 2014
RE: Verification of PDHs for LS

I have reviewed the documentation provided by the following to support the hours claimed on his/her Professional Development Form. The following are the results of my review:

| Name | Submitted PDHs | Previous Biennium | Total | Carry-Over Recommended Carry-over next Biennium |
|------------------------------|----------------|-------------------|-------|---|
| Donald A. Brush, LS-511 | 33 | 3 | 36 | 6 |
| Jon Leslie Carrell, LS-693 | 17.5 | 15 | 32.5 | 2.5 |
| Gary Donnelson, LS-292 | 18 | 15 | 33 | 3 |
| Richard Hansen, LS-382 | 45 | 15 | 60 | 15 |
| Patrick W. Kirk, LS-622 | 33 | 4.5 | 37.5 | 7.5 |
| Michael L. Meyer, LS-543 | 39 | 15 | 54 | 15 |
| Douglas J. Stevenson, LS-485 | 36.5 | 15 | 51.5 | 15 |
| Joseph J. Vetick, LS-500 | 39 | 15 | 54 | 15 |
| Lee W. Wells, LS-315 | 51 | 15 | 66 | 15 |

Moved by Hawks and seconded by Pro to accept the PDH audit report.

Voting Aye: Hansen, Hawks, Pro, Whitfield, Hain.

Motion carried.

Pro and Monahan will represent the Board at the NCEES Member Board Presidents and Member Board Administrator Meeting in Atlanta, Georgia in February.

The Board tentatively set board meetings for February 5th, April 16th, June 11th, October 15th, and December 3rd, 2015.

Moved by Hawks and seconded by Pro to following vouchers be approved:

| | |
|---|-----------------|
| DAS Building Div., August parking..... | 15.00 |
| DAS IM Services August static web hosting | 20.00 |
| DAS Materiel Div., Annual Report printing..... | 528.16 |
| DAS Materiel Div., August postage..... | 287.60 |
| DAS Materiel Div., June Bd. Mtg. notice..... | 10.18 |
| Hansen, Richard, travel expense September 11, 2014 meeting..... | 76.16 |
| Hawks, James W., travel expense September 11, 2014 meeting..... | 253.12 |
| J. P. Cooke Co., seals – BELS, Gustafson, Borchers, O'Toole, and freight..... | 123.03 |
| Whitfield, Dennis L., travel expense September 11, 2014 meeting | 56.00 |
| September Total..... | <u>1,369.25</u> |

| | |
|---|-----------------|
| BELF Rent, July 1, 2014 to September 30, 2014..... | 658.75 |
| Comfort Suites, September lodging for James W. Hawks..... | 75.00 |
| DAS Accounting, accounting assessment, FY 14-15..... | 64.00 |
| DAS IM Services September static web hosting | 20.00 |
| DAS Materiel Div., Notice of September meeting..... | 10.18 |
| DAS Materiel Div., purchasing assessment, FY14-15..... | 9.00 |
| DAS Building Div., September parking..... | 15.00 |
| DAS Materiel Div., September postage..... | 32.27 |
| General Fund Reimbursement, first quarter 14-15 expenses..... | 1,312.29 |
| Lincoln Journal Star, subscription 7/22/14 – 7/22/15..... | 160.20 |
| J. P. Cooke Co., seal and freight, Mickeliunas..... | 29.09 |
| October Total..... | <u>2,385.78</u> |

| | |
|---|---------------|
| DAS Building Division, October parking..... | 15.00 |
| DAS IM Services October static web hosting..... | 20.00 |
| DAS Materiel Div., October postage..... | 228.78 |
| November Total..... | <u>263.78</u> |

Voting Aye: Hawks, Pro, Whitfield, Hain, Hansen.

Motion carried.

The next Board meeting is scheduled for February 5, 2015.

Hansen moved and Pro seconded to adjourn the meeting at 11:40 A.M. Motion carried.

Steven C, Cobb, Secretary