

State of Nebraska
Board of Examiners for Land Surveyors
555 North Cotner Boulevard – Lower Level
Lincoln, NE 68505
Tel: (402) 471-2566

Dear Citizen,

This letter is intended to answer some of your questions regarding the complaint you are about to file. Please be informed that the Nebraska State Board of Examiners for Land Surveyors (Examining Board) cannot set fees for land surveying services, recover fees paid by clients to Land Surveyors for such services or determine the location of boundary lines between adjoining properties. The Examining Board will not provide legal advice or act as your attorney. It is suggested that you first contact the named person or firm to resolve the issue of the complaint.

Your complaint will be reviewed at the next scheduled meeting of the Examining Board comprised of five members; four of which are Registered Land Surveyors in Nebraska; and one member is a private citizen whose function is to represent the viewpoint of the consumer. The Examining Board was established in 1957, for the purpose of determining the ability of persons coming before it to practice land surveying in Nebraska. Responsibilities of the Examining Board is to review the qualifications of applicants seeking to become Land Surveyors through an application, years of experience, and examination. It also carries the responsibility to hear complaints filed against practicing Land Surveyors to determine misconduct, negligence and/or misconduct. Complaints may be heard regarding a practicing Land Surveyor when such Land Surveyor is accused of any of the following:

1. Fraud or deceit in obtaining a registration.
2. Negligence or incompetence in the performance of his or her duties.
3. Misconduct in the performance of his or her duties.
4. Failure to file a record of survey with the Survey Record Repository.

Should the Examining Board conclude that the Land Surveyor in question is in violation of any or all of the aforementioned actions, it may act as follows:

1. Place the Land Surveyor on probation.
2. Suspend the license of the Land Surveyor.
3. Revoke the license of the Land Surveyor.

You will be notified of the Examining Board outcome or a request for additional information.

Please complete the enclosed Complaint Form. This office will use the information you provide to prepare the formal complaint. Should you have any questions regarding the preparation of these forms please call the office of the Nebraska State Board of Examiners for Land Surveyors at (402) 471-2566.



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Lower Level
Lincoln, NE 68505

COMPLAINT FORM

Email to:
nbels.board@nebraska.gov



PH: 402-471-2566

The information that you provide in this complaint should be based on your personal knowledge of the facts and not based on conjecture.

1. RESPONDENT (The person against whom the complaint is being made):

Name _____ License Number (if known) _____

Company _____

Address _____

Phone _____ Fax _____

Email _____ Other Information _____

2. COMPLAINANT (The person making the complaint):

Name _____

Address _____

Phone _____ Fax _____

Email _____ Best time to contact you _____

3. Project Address (if applicable):

Street _____

City _____ Parcel No. (if known) _____

4. Do you have copies of a survey or surveys prepared by the Respondent? Yes No

5. Did you and the Respondent sign a written contract or letter or agreement? Yes No



6. DESCRIBE YOUR COMPLAINT. Be specific. What happened? Who else is involved, including city or county agencies (names, address, phone numbers)? Give dates and details.

By signing below, I swear or affirm, under penalty of perjury, that the foregoing statements are true and I declare that the information contained in this complaint, including any attached pages, is true and correct.

Signature

Date

This form and all supporting documentation may be emailed to: nbels.board@nebraska.gov or mailed to: **State of Nebraska Board of Examiners for Land Surveyors, 555 North Cotner Blvd., Lower Level, Lincoln, NE, 68505.** Include copies of ALL DOCUMENTS, including surveys, letters, contracts, agreements, invoices, receipts, correspondence, photographs, etc. Do not send original documents. Attach extra pages if required – be as complete as possible.

Board Use Only: Date rec'd: _____ Complaint Number: _____