

BOARD OF EXAMINERS FOR LAND SURVEYORS

May 25, 2017

The Board of Examiners for Land Surveyors (Board) convened at 8:57 a.m. at 555 N. Cotner Blvd., Lower Level, Lincoln, NE with the following members present:

Richard L. Hansen, Chair
Mary Pro, Vice Chair
Jerry G. Hain
James W. Hawks
Dennis L. Whitfield
Steven C. Cobb, Secretary

Others present:
Dennis Engelke
Stephen Humphries
Toni Montana
Donald Olson
Elaine Olson
Gerri Monahan

Public notice of this meeting was given by publication in the *Lincoln Journal Star* on May 10, 2017.

All items voted on were done so in the form of a roll call vote.

The Chair stated that this meeting is being held in compliance with the updated Nebraska Open Meetings Act and that a current copy of the Nebraska Open Meetings Act is available on the table.

Hawks moved and Hain seconded that the March 23, 2017 Board meeting minutes be approved.

Voting Aye: Hansen, Hawks, Pro, Whitfield, Hain.

Motion carried.

Hawks moved and Pro seconded that the Board go into executive session at 9:00 a.m. with Stephen Humphries, Toni Montana, Dennis Engelke, Steven C. Cobb, and Gerri Monahan present for the purpose of discussing responsible charge and personnel oversight of subordinates.

Voting Aye: Hawks, Pro, Whitfield, Hain, Hansen.

Motion carried.

Chair stated that the discussion in executive session will be limited to responsible charge and personnel oversight of subordinates.

Hain moved and Pro seconded that the Board return to regular session at 9:55 a.m.

Voting Aye: Pro, Whitfield, Hain, Hansen, Hawks.

Motion carried.

Chair stated that no subject matter other than responsible charge and personnel oversight of subordinates were discussed in executive session.

Whitfield moved and Hawks seconded that Secretary Cobb send a letter thanking Humphries and Montana for attending the meeting and explaining business relationships.

Voting Aye: Whitfield, Hain, Hansen, Hawks, Pro.

Motion carried.

Donald Olson appeared before the Board for a discussion of surveying procedure and standards of practice.

The Board discussed a formal opinion for review by the Attorney General's Office. Hawks and Whitfield will draft a working document to be reviewed at a future Board meeting.

A certificate of authorization (COA) for registered land surveyors working document draft will be discussed at a future Board meeting.

Hain moved and Pro seconded that Complaint 14-2 be dismissed.

Voting Aye: Hain, Hansen, Hawks, Pro, Whitfield.

Motion carried.

A legislative session report was given.

Board policies were discussed. Renewals, inactive and active status and reinstatement procedures were reviewed. The travel policy also was reviewed.

Hain moved and Pro seconded that a Professional Development Hour (PDH) requirement for renewal after reactivation may be required unless a full two year period has elapsed between cancelation and reactivation.

Voting Aye: Hansen, Hawks, Pro, Whitfield, Hain.

Motion carried.

Pro moved and Whitfield seconded that members and staff of the Nebraska Board of Examiners for Land Surveyors are hereby given blanket approval to travel within the State of Nebraska in performance of his or her official duties while attending board meetings or seminars as the official representative of the examining board.

Voting Aye: Hawks, Pro, Whitfield, Hain, Hawks.

Motion carried.

This blanket approval is also granted for these members and staff when necessary to claim reimbursable travel expenses. Written authorization, in the form of a motion in the meeting minutes, is necessary for out-of-state travel for Board members and staff.

Hawks moved and Whitfield seconded that the Class 2 application of Tomas A. Toro-Santos for registration by reciprocity from Wisconsin be approved and that he be required to appear before the Secretary of the Board for an interview and land surveyor examination.

Voting Aye: Pro, Whitfield, Hain, Hansen, Hawks.

Motion carried.

Pro moved and Whitfield seconded that the Class 2 application of Michael S. Ward for registration by reciprocity from Kentucky be tabled until the next meeting as more reference letters are required.

Voting Aye: Whitfield, Hain, Hansen, Hawks, Pro.

Motion carried.

Hawks moved and Hain seconded that Robert E. Leverington, Jr., LS-602, and his PDH hours be approved for registration upon receipt of reinstatement fee of \$220.00. A renewal fee and 30 PDHs earned after reinstatement will be due for the next biennium renewal.

Voting Aye Hain, Hansen, Hawks, Pro, Whitfield.

Motion carried.

Hawks moved and Whitfield seconded that inasmuch as Kevin L. Hicks, LS-645, has met the requirements he be granted inactive registration, effective May 25, 2017.

Voting Aye: Hansen, Hawks, Pro, Whitfield, Hain.

Motion carried.

Registered land surveyor renewals were discussed.

TO: BOARD OF EXAMINERS FOR LAND SURVEYORS

FROM: Gerri Monahan

DATE: May 25, 2017

RE: Verification of Professional Development Hours (PDHs) for Registered Land Surveyors

I have reviewed the documentation provided by the following to support the hours claimed on his/her Professional Development Form. The following are the results of my review:

Name	Submitted PDHs	Previous Biennium Carry-over	Total	Carry-Over Recommended next Biennium
Robert Van Dyke, LS-748	30	0	30	0
Dean Yates LS-768	33	0	33	3

Hawks moved and Whitfield seconded to accept the PDH audit report.

Voting Aye: Hawks, Pro, Whitfield, Hain, Hansen.

Motion carried.

Board members reviewed the recent Central/Western Zone Joint National Council of Examiners for Engineering and Surveying (NCEES) Meeting in Denver, CO.

The Public Land Survey System (PLSS) module supplement to a Professional Surveyor (PS) exam was discussed.

The professional development form and hours earned were reviewed.

Pro moved and Hawks seconded that Board members, James Hawks, Jerry Hain and Denny Whitfield be designated as the funded delegates for the NCEES 96th Annual Meeting in Miami, Florida.

Voting Aye: Pro, Whitfield, Hain, Hansen, Hawks.

Motion carried.

Hain moved and Pro seconded that the March and April vouchers be approved.

DAS Building Div., February parking	15.00
DAS IM Service, February static web hosting	20.00
DAS Materiel Div., February postage	13.31
Hain, Jerry, March Board mtg. travel expenses	34.24
Hansen, Richard, March Proc Ceremony & Bd mtg. travel expenses	145.52
Hawks, James, March Board mtg. travel expenses	241.82
Whitfield, Dennis, March Board mtg. travel expenses	53.50
March Total	<u>\$523.39</u>
Comfort Suites East, Hawks March Mtg. Lodging	78.00
DAS Building Div., March parking	15.00
DAS IM Service, March static web hosting	20.00
DAS Materiel Div., March mtg. notice	9.04
DAS Materiel Div., March postage	236.62
General Fund Reimbursement, 3 rd Qtr., FY 16-17	1,416.70
April Total	<u>\$1,775.36</u>

Voting Aye: Whitfield, Hain, Hansen, Hawks, Pro.

Motion carried.

Hawks moved and Hansen seconded to suspend the rules and regulations and cast a unanimous ballot for Pro as Chairperson effective July 1, 2017.

Voting Aye: Hain, Hansen, Hawks, Pro, Whitfield.

Motion carried.

Whitfield moved and Pro seconded to suspend the rules and regulations and cast a unanimous ballot for Hawks as Vice Chair effective July 1, 2017.

Voting Aye: Hansen, Hawks, Pro, Whitfield, Hain.

Motion carried.

The next meeting is scheduled for July 20, 2017 in Lincoln.

Hain moved and Pro seconded that the meeting be adjourned at 12:15 p.m.

All in favor. Motion carried.

Steven C. Cobb, Secretary